

Meeting Minutes Management Committee Meeting

COST Action TD0904

Time In MEntal activitY: theoretical, behavioral, bioimaging and clinical perspectives (TIMELY)
Granada, SP, October 17, 2013

0. **Welcome to participants:** Dr. Vatakis welcomed the MC members and introduced Dr. Supek since she was joining the Action's MC meeting for the first time.
1. **Adoption of agenda:** Dr. Vatakis introduced the topics that are to be covered in this meeting emphasizing that the main topic of discussion would be the final evaluation of the Action that will take place in the Final Conference in Corfu, Greece.
2. **COST News:** See attached .ppt file from the COST Office attached in PDF format.
3. **Matters arising:** Dr. Vatakis provided:
 - a. 4th year update by introducing all the activities that already took place and all other planned activities (see Meeting .ppt file attached in PDF format)
 - b. Final Conference status and informed the members that all information related to the conference are continuously uploaded on the conference website (<http://www.finalconference.timely-cost.eu/>). Dr. Vatakis announced that she is actively seeking publishing house for the publication of the conference proceedings and asked for suggestions or help on this. She informed the members that she has send a request to Brill, Springer, and Willey Blackwell. She is still expecting replied on these contacts. Dr. Super stated that she would email Dr. Vatakis some information regarding publishing opportunities in Springer. Upon selection of the best publisher, we agree to publish the proceedings for the conference.
 - c. Active participation in Corfu. Dr. Vatakis expressed her hope that all MC members will actively participate in the final conference and asked all the members to disseminate the Final conference so that we manage to

have a high number of participation by COST and non Cost members. All necessary budget transfers will be implemented to cover either the dissemination activities or that travel/organization of the final conference.

d. Network Continuation: Dr. Vatakis stated that she had submitted a continuation proposal for the Action in COST (Sept. 2013 deadline). This will allow the continuation of the network as soon as TD0904 finishes.

4. **Web news:** Dr. Vatakis informed the members that the Action's website is kept updated as soon as an event is completed. She also informed the members that renewal of the domain name was purchased for 3 more years, so that to maintain the website active even after the completion of the Action (as per COST rules but also as a way to maintain the network). Dr. Vatakis also reminded the members that the final conference website is already active (as per an email that was sent to all members during the summer months). The conference website is updated as soon as new information become available.

5. **Action budget planning status**

a. Funds status: Dr. Vatakis informed the members that as of that day the funding for the 4th year of the Action was not allocated (allocation was due June/July 2013). The grant was allocated later this month on Oct. 23rd, 2013.

b. Dr. Vatakis informed the members that she is actively trying to keep costs as low as possible so that more funding is available for the final conference. Thus, she encouraged everyone for early flight reservations to Corfu for the final conference. There are some countries with no direct flights to Corfu, in which case we ask to keep the costs low by selecting the cheaper flights and arriving earlier or leaving later from the conference venue.

6. **STSM status, applications:** Dr. Vatakis informed the members that to date 3 STSMs were completed and encouraged the members to have their students apply for an STSM since more funds are available for this tool.

7. **Publications, annual report:** Dr. Vatakis informed the members that the annual report for the 3rd year of the Action was completed successfully. She also updated the members on the status of the publication projects of TD0904:

a. Edited book on Time Distortions in Mind – Temporal processing in clinical populations. Publisher: Brill – editing stage

b. Acta Psychologica Special Issue Temporal Processing Within and Across Senses – final stages of reviewing; expected 2014

c. Timing & Time Perception Special Issue “Special Issue on the “The Golden Anniversary of Timing: The Internal Clock Model” – expected end of 2013

- d. Edited book on “Multisensory Timing” – Planned
- e. Edited Book Volume as a result of the TIMELing Conference – In progress
- f. Special Issue in Frontiers as a result of the JAMMMIT meeting – Final reviewing stages
- g. Edited Book on Measurement-Methodologies of Timing – Planned
- h. Proceedings Volume for Final Conference - Planned
- i. Acknowledge TIMELY in your papers/presentations

8. Request for new members

- a. No further additions given end of the Action as per decision taken at the MC meeting in Corfu (February 2nd, 2013)

9. **Promotion of gender balance and of Early Stage Researchers (ESR):** All members agreed on the idea of having as many ESRs as possible presenting in the final conference. Dr. Vatakis informed everyone that the current plan is to have at least one session per day devoted to ESRs for the final conference.

10. **Non-COST country participation:** See 8.

11. **Progress report of working groups:** Dr. Vatakis informed the members of all the activities related to the 4 working groups of the Action:

- a. WG1 – Philosophy-Cognitive Science Meeting in Turku, Finland
- b. WG2-WG3 – Developmental & Prediction Meeting in Granada, Spain
- c. WG4 – Magdeburg Imaging Time Training School
- d. All WGs – Final Conference

12. **Long-term planning:** Apart from the continuation proposal submitted to COST, the most important issue was that of the final conference and final evaluation of the Action. Dr. Vatakis informed the members about the process of the final evaluation (see attached meeting .ppt). She requested that all members contribute to this evaluation actively. Given that the final evaluation will include presentations related to the Working Group activities, Dr. Vatakis presented a plan (see meeting file attached) where all meeting organizers presented for 2 minutes the goal and outcomes of each meeting. Given the presentation time limitations during the final evaluation, Dr. Doyere proposed that not all meetings are presented but a few representative ones that show the multidisciplinary of the Action and the different perspectives of the Action. This was decided to be the best way to go. Thus, Dr. Vatakis will launch an online voting procedure for all MC members to decide which meetings are presented. This voting procedure will result in the presentation of 4 meetings during the final evaluation. Presentation of these meetings will be done by the people that organized those meetings. The rest of the meetings will be presented by Dr. Vatakis in her general presentation of the Action during the Final Evaluation meeting.

13. Place and date of next meeting

a. April 3rd 2014, Corfu, Greece

The online voting procedure was completed on 15th of November and the 4 events to be presented during the Final Evaluation Meeting were selected. See next page for the votes.

