

Final Agenda Management Committee Meeting

COST Action TD0904 Time In MEntal activitY: theoretical, behavioral, bioimaging and clinical perspectives (TIMELY) Groningen, NL, April 5, 2011

0. Welcome to participants

Dr. Vatakis welcomed all the participants to the 3rd MC meeting and 2 WG meeting in Groningen.

1. Adoption of agenda

Dr. Vatakis presented an overview of the topics to be discussed for the day and asked the members to raise any new issues or news at any point during her presentation.

2. Report from the COST Office

– News from the COST Office

Dr. Vatakis stated that she is still waiting on the budget estimate of the 2nd year of TIMELY and that the COST office hopes to provide this estimate at the end of April, 2011. She also added that there will be a change in the Action's COST officer with Julia Stamm being the new contact in COST.

– Status of Action, including participating countries

Dr. Vatakis informed the members that April is the final month of the 1st year of TD0904. She also informed the members that Argentina, Turkey, New Zealand, and Singapore will soon be part of the Action. The issue regarding the addition of the former Yugoslav Republic of Macedonia (MK) to the Action is still pending given that all the MCs of TD0904 require more information on the countries' representatives and their relation to the topics of the Action.

– Budget status, budget planning and allocation process

Dr. Vatakis gave an update on the Action's budget. The budget that was not spend to the Athens meeting was used to support the following activities:

Training school in Groningen, Training school/PhD Course in Aalborg,

Dissemination Activities, and STSMs. Specifically, this budget allowed us to: a)

organize the Training school/PhD course in Aalborg that was not planned for this year; b) increase the number of student participants for the Training school in Groningen from 20 to 28, invite trainers from USA, Singapore, and Turkey, and increase the organizational support for the school; c) one additional STSM; d) pay the graphic designer of the Action; e) order author copies of the Springer Proceedings Volume of the Action.

3. Matters arising

a. End of TIMELY's 1st Year

Dr. Vatakis informed the members that April 2011 is the final month of the 1st year of TD0904. She also reminded that the Scientific Coordinator for the second year changes from Dr. Cummins to Dr. Elliott according to the initial organizational structure of the Action. Finally, Dr. Vatakis encourage the members to become more active in the Action and take initiative in regards to new ideas for meetings and activities.

b. Website update

Dr. Vatakis quickly summarized the new additions and changes to the website and requested feedback in case of bad design or functionality of the website modules.

c. WG Organization/Action

Dr. Vatakis expressed the desire for more activity and involvement of the members in the 2nd year of TD0904. She stated that the 1st year was a very successful one and it was a good time period for the members to meet each other; however, she wishes the 2nd year for more activity and involvement from all the members.

4. Web news

For most of the website activities, Dr. Vatakis received assistance from Mr. Fouloulis, who is going to continue to assist with the Action's website and technical support in the 2nd year of the action.

a. Members

The module for the Member's page is ready. A lot of members have already signed up and the participation in the Action is public. Dr. Vatakis will resend an email for all members to register in the website.

b. Mailing lists

This task has also been completed. The Workgroup coordinators/co-coordinators are now able to send emails to each Working Group or to all members of the Action.

c. Time News

Dr. Vatakis added this new page so that members can post positions for students, grants, or other meetings related to the topics of TD0904.

- d. Call for Papers

A “Call for Papers” page was also added for advertisement of the publications of the Action.
 - e. Forum

The Forum module has also been completed and registered members are already using it. Dr. Vatakis encouraged the members to check the forum and participate in all the tasks. Currently, the forum does not allow to the members to create new topics (this can only be done by Dr. Vatakis), depending on future needs Dr. Vatakis can give rights to members to create new topics.
5. Action budget planning status
- No update has been given by the COST office regarding the 2nd year’s budget.
6. STSM status, applications
- Two STSM applications were received this year and are listed below. Both of these STSMs were approved by the MC Committee through an email voting procedure. Each successful STSM application and report will be posted on the website.
- a. STSM 1 – Ms. Daphne Roumani (GR to IT)
 - b. STSM 2 – Mr. Mirko Esposito (IT to GR)
7. Publications, annual report
- a. Proceedings Volume “ Multidisciplinary Aspects of Time and Time Perception”

The meeting in Athens led to the above mentioned Volume. This Volume is currently under preparation.
 - b. EBBS Special Issue on “Interval Timing and Time-Based Decision Making”

The organization of the EBBS2011 meeting lead to the publication of the meetings abstracts. Additionally, a special issue is being prepared for publication.
 - c. Special Issue on “Modelling TP”

The organizers of the Training school in Groningen will work on ensuring a special issue on the topics covered in the school. This activity will probably take place on the 2nd year of the Action.
 - d. Acknowledge TIMELY in your papers/presentations

Dr. Vatakis requested from all members to acknowledge the Action in their publications and activities in order to disseminate the project and increase the changes for higher financial support from COST.
 - e. Annual Report – April 18th, 2011

Dr. Vatakis informed the members that she is currently working on the annual report for the action. This report is important for the evaluation of the action and the allocation of next year's budget. Thus, she requested a series of information from all the members through email and she emphasized that she really needs everyone's feedback.

8. Request for new members

Dr. Vatakis informed the members that the countries listed below have reciprocal agreements with COST and that we should actively try and collaborate with members in these countries.

- a. Argentina
- b. New Zealand
- c. Australia

9. Promotion of gender balance and of Early Stage Researchers (ESR)

Dr. Vatakis stated that the number of ESR participating in the action is increasing; the organization of training schools assisted in this increase. The participation of female members is increasing but more effort should be devoted in order to enhance the female representation in the Action.

10. Non-COST country participations

Singapore, Argentina, and New Zealand are expected to join by the 2nd year of the action.

11. Progress report of working groups

The activities in all working groups have been very good in the first year of the Action. All working groups have actively participated in all the Action's activities and it is imperative that this activity becomes more vigorous in the 2nd year of the Action.

12. Long-term planning

Dr. Vatakis informed the members of the upcoming activities for the second year of TIMELY. These activities are:

- a. EuroCogSci2011, Bulgaria – Symposium presentation of members in Working Group 3.
- b. EBBS2011, Spain – Satellite meeting and MC meeting (see Annex ?)
- c. Hanse-Wissenschaftskolleg (HWK) workshop "Time and the Conscious Brain".
- d. A training school and MC meeting will also be planned.

13. Place and date of next meeting

- a. September 9th at the EBBS2011 meeting, Spain.

14. AOB

15. Closing